



Leicester  
City Council

**MEETING OF THE CULTURE AND NEIGHBOURHOODS SCRUTINY  
COMMISSION**

**DATE: WEDNESDAY, 16 AUGUST 2023**

**TIME: 5:30 pm**

**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street,  
Leicester, LE1 1FZ**

**Members of the Committee**

Councillor Dawood (Chair)

Councillor Mohammed (Vice-Chair)

Councillors Agath, Aldred, Chauhan, Halford, Karavadra and Singh Johal

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

**Officer contacts:**

***Katie Jordan (Democratic Support Officer),***

*Tel: 0116 4546350, e-mail: committees@leicester.gov.uk  
Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ*

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as Full Council, committee meetings, and Scrutiny Commissions and see copies of agendas and minutes.

However, on occasion, meetings may, for reasons set out in law, need to consider some items in private.

Due to Covid we recognise that some members of the public may not feel comfortable viewing a meeting in person because of the infection risk.

Anyone attending in person is very welcome to wear a face covering and we encourage people to follow good hand hygiene and hand sanitiser is provided for that purpose.

If you are displaying any symptoms of Coronavirus: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, and/or have taken a recent test which has been positive we would ask that you do NOT attend the meeting in person please.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by contacting us using the details below.

Separate guidance on attending the meeting is available for officers. Officers attending the meeting are asked to contact the Democratic Support Officer in advance to confirm their arrangements for attendance.

### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;

- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### **Further information**

If you have any queries about any of the above or the business to be discussed, please contact:  
**Katie Jordan, Democratic Support Officer on 0116 4546350.** Alternatively, email [committees@leicester.gov.uk](mailto:committees@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

# **PUBLIC SESSION**

## **AGENDA**

### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

#### **3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of Heritage, Culture, Leisure and Tourism Scrutiny Commission held on 28 February 2023 are attached and Members are asked to confirm them as a correct record.

The minutes of Neighbourhood Services Scrutiny Commission held on 12 January 2023 are attached and Members are asked to confirm them as a correct record.

#### **4. MEMBERSHIP OF THE COMMISSION 2023/24**

The Membership of the Culture and Neighbourhoods Scrutiny Commission is as follows:

Councillor Dawood (Chair)

Councillor Mohammed (Vice-Chair)

Councillor Agath

Councillor Aldred

Councillor Chauhan

Councillor Halford

Councillor Karavadra

Councillor Singh Johal

Members of the Commission are asked to note the Membership of the Commission.

#### **5. DATES OF THE COMMISSION 2023/24**

The dates of the Culture and Neighbourhoods Scrutiny Commission are as follows:

Wednesday 16<sup>th</sup> August 2023  
Thursday 7<sup>th</sup> September 2023  
Tuesday 24<sup>th</sup> October 2023  
Tuesday 5<sup>th</sup> December 2023  
Monday 29<sup>th</sup> January 2024  
Monday 25<sup>th</sup> March 2024

Members of the Commission are asked to note the dates of the Commission.

**6. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on any questions, representations and statements of case received in accordance with Council procedures.

**7. PETITIONS**

The Monitoring Officer to report on any petitions received in accordance with Council procedures.

**8. INTRODUCTION TO THE SERVICES UNDER CULTURE AND NEIGHBOURHOODS SCRUTINY PORTFOLIO - SEAN ATTERBURY**

**Appendix B**

The Director of Neighbourhood and Environmental Services submits a presentation, providing the Commission with an overview of the portfolio.

Members of the Commission are asked to note the presentation and forward any questions and queries to the Directors.

**9. INTRODUCTION TO THE SERVICES UNDER CULTURE AND NEIGHBOURHOODS SCRUTINY PORTFOLIO - MIKE DALZELL**

**Appendix C**

The Director of Tourism, Culture and Inward Investment submits a presentation, providing the Commission with an overview of the portfolios.

Members of the Commission are asked to note the presentation and forward any questions and queries to the Directors.

**10. INTRODUCTION TO THE SERVICES UNDER  
CULTURE AND NEIGHBOURHOODS SCRUTINY  
PORTFOLIO - MIRANDA CANNON**

**Appendix D**

The Director of Delivery, Communications and Political Governance submits a presentation, providing the Commission with an overview of the portfolios.

Members of the Commission are asked to note the presentation and forward any questions and queries to the Directors.

**11. WORK PROGRAMME**

Members of the Commission will be asked to consider items for the future work programme.